

**Tennessee Department of Environment & Conservation  
Division of Solid Waste Management**

**SOLID WASTE  
SPECIAL WASTE APPROVAL PACKAGE**

This document contains a SWM Field Office map and two different applications that must be submitted to the TN Department of Environment & Conservation when an applicant pursues disposal of a Special Waste:

- 1. A State of Tennessee Map identifying the areas each Solid Waste Field Office covers, the Field Office Manager and the SWM Field Office address and telephone number;**
- 2. The Solid Waste Special Waste Approval Application; and**
- 3. The Solid Waste Special Waste Approval fee worksheet and accompanying directions.**

Please note; the Solid Waste Special Waste Approval Application should be submitted to the local Solid Waste Field Office for review. There is a map following this page which provides the contact persons and mailing addresses for each Solid Waste Field Office.

The Solid Waste Special Waste Approval fee form and accompanying fees should be submitted to the Division of Fiscal Services at:

TN Department of Environment & Conservation  
Division of Fiscal Services  
Fee Collection Section – SWM  
7<sup>th</sup> Floor L&C Annex  
401 Church Street  
Nashville, TN 37243

Should you have any questions concerning the Solid Waste Permit by Rule Notification please contact the Solid Waste Field Office in your area as indicated on the attached map.

A map of Tennessee showing its 95 counties. The counties are labeled with their names. The map is divided into eight numbered regions (1 through 8) by thick black lines. Region 1 is in the southwest, Region 2 in the northwest, Region 3 in the north-central, Region 4 in the central, Region 5 in the south-central, Region 6 in the southeast, Region 7 in the northeast, and Region 8 in the south. The counties are: Shelby, Fayette, Hardeman, McNairy, Hardin, Wayne, Lawrence, Lincoln, Franklin, Marion, Hamilton, Bradley, Polk, Monroe, Blount, Sevier, Loudon, Rhea, Bledsoe, Meigs, McMinn, Coffee, Grundy, Warren, Van Buren, Cannon, Rutherford, Williamson, Hickman, Perry, Lewis, Maury, Bedford, Moore, Marshall, Giles, Stewart, Montgomery, Robertson, Sumner, Macon, Clay, Pickett, Scott, Campbell, Claiborne, Hancock, Hawkins, Sullivan, Johnson, Washington, Carter, Unicoi, Greene, Cocke, Jefferson, Grainger, Union, Anderson, Morgan, Cumberland, DeKalb, White, Putnam, Jackson, Overton, Fentress, Smith, Trousdale, Cheatham, Davidson, Wilson, Houston, Dickson, Humphreys, Benton, Carroll, Gibson, Dyer, Obion, Weakley, Henry, Lauderdale, Crockett, Haywood, Madison, Henderson, Chester, Decatur, Tipton, and Lake.

## Revision: January 2004



TENNESSEE DEPARTMENT OF ENVIRONMENT AND  
CONSERVATION  
DIVISION OF SOLID WASTE MANAGEMENT  
WASTE EVALUATION APPLICATION

PLEASE COMPLETE ALL QUESTIONS

Official Use Only  
SPC ID # \_\_\_\_\_

**1. GENERATOR INFORMATION.**

(A) Facility Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
Zip Code: \_\_\_\_\_  
Phone: (\_\_\_\_\_) \_\_\_\_\_  
(B) Physical Location: \_\_\_\_\_  
County: \_\_\_\_\_  
Phone: (\_\_\_\_\_) \_\_\_\_\_  
(C) Nature of Business: \_\_\_\_\_  
Technical Contact: \_\_\_\_\_  
Title: \_\_\_\_\_  
Phone: (\_\_\_\_\_) \_\_\_\_\_

**2. UNDER TENNESSEE'S RULES GOVERNING HAZARDOUS WASTE MANAGEMENT, IS THE WASTE:**

**YES**  
A) IGNITABLE? ..... ☐  
B) CORROSIVE? ..... ☐  
C) REACTIVE? ..... ☐  
D) TCLP HAZARDOUS? ..... ☐  
E) IS IT A LISTED HAZARDOUS WASTE? ..... ☐

Hazardous Waste Code(s): \_\_\_\_\_

**RULE 1200-1-11-.03(1)(b) - A person who generates a waste must determine if that waste is a hazardous waste.**

**3. WASTE CHARACTERIZATION.**

Attach laboratory reports and/or material safety data sheets to adequately characterize the waste or explain why this is not necessary.

Describe any Special Handling Procedures: \_\_\_\_\_

pH (if applicable) \_\_\_\_\_ Radioactive (Y/N) \_\_\_\_

Flash Point (if applicable) \_\_\_\_\_ Infectious (Y/N) \_\_\_\_

Physical State: Solid ☐ Liquid ☐ Sludge ☐ Slurry ☐

Color: \_\_\_\_\_ Percent Solid: \_\_\_\_\_

Attachment Included (Y/N) \_\_\_\_\_

**4. DESCRIBE HOW WASTE IS GENERATED (Be Specific).**

(A)  
Rate of Waste "Generation": Quantity \_\_\_\_\_  
Type Units: Tons ☐ cy ☐ lbs ☐ Other \_\_\_\_\_  
(specify)  
Frequency of Generation: One Time ☐ Daily ☐  
Weekly ☐  
Monthly ☐ Annually ☐ Other ☐ \_\_\_\_\_  
(specify)

(B)  
Rate of Waste "Disposal": Quantity \_\_\_\_\_  
Type Units: Tons ☐ cy ☐ lbs ☐ Other \_\_\_\_\_  
(specify)  
Frequency of Disposal: One Time ☐ Daily ☐ Weekly ☐  
Monthly ☐ Annually ☐ Other \_\_\_\_\_  
(specify)

CONTINUED ON REVERSE

(C) Include a narrative and a flow diagram of the process that generates the waste. Your explanation must describe the **POTENTIAL** contaminants in the waste which should justify your scope of constituents in Item 3. Include attachments as necessary.

## 5. HOW IS WASTE PRESENTLY MANAGED?

Drums ☐ Roll-Off ☐ Container (dumpster, collector box) ☐ Plastic Bags ☐ Truck ☐ Other \_\_\_\_\_

(A) Facility Name: \_\_\_\_\_

(B) Facility Permit Number: \_\_\_\_\_

(C) Facility Operator / Contact Name: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_

Waste Generator's Authorized Signature:	Preparer's Signature (If Different):
Date	Date

Reviewer's Signature	Date Reviewed
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Send originals with attachments to the Solid Waste Field Office for the region in which the facility listed in Item 7 above is located.



**TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION  
DIVISION OF SOLID WASTE MANAGEMENT  
WASTE EVALUATION FEE WORKSHEET**

<b>1. DATE</b> _____	<b>Central Office Use Only</b> <b>SPC ID #</b> _____										
<b>2. GENERATOR</b>											
<div style="margin-bottom: 10px;">(A) Name: _____ Address: _____ _____ Zip Code: _____ Phone: (_____) _____</div> <div>(B) Contact Person: _____ Title: _____ Phone: (_____) _____</div>											
<b>3. Amount Enclosed:</b> \$ _____	<b>4.</b> <input type="checkbox"/> New Application <input type="checkbox"/> Renewal										
<b>5. Name and Address of Waste Processing or Disposal Facility</b> Name: _____ Address: _____ _____ Zip Code: _____											
<b>6. Frequency of Disposal:</b> <input type="checkbox"/> One time <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Annually <input type="checkbox"/> Other _____ (specify)											
<b>Central Office Use Only</b>											
<table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th style="width: 20%;">CD Number</th><th style="width: 20%;">Date Received</th><th style="width: 20%;">Amount</th><th style="width: 20%;">Receipt #</th><th style="width: 40%;">Comments</th></tr></thead><tbody><tr><td style="height: 150px;"></td><td></td><td></td><td></td><td></td></tr></tbody></table>		CD Number	Date Received	Amount	Receipt #	Comments					
CD Number	Date Received	Amount	Receipt #	Comments							

Please see page 2 for instructions for completing form and address to send Special Waste fees.

## **Special Waste Evaluation Fees**

The waste evaluation fee schedule for Solid Waste Processing and Disposal is found at **Rule 1200-1-7-.07(2)(b)4**. For each waste stream application, a fee worksheet and fee of \$250 must be submitted.

### **Waste Evaluation Fee Worksheet Instructions**

1. Complete the Waste Evaluation Fee worksheet answering all questions.
2. Attach a check for \$250 made payable to the Treasurer, State of Tennessee.
3. Mail the check and Waste Evaluation Fee Worksheet to the address below:

State of Tennessee  
Department of Environment and Conservation  
Division of Fiscal Services – Fee Section – SWM  
401 Church Street, 7<sup>th</sup> Floor Annex  
Nashville, TN 37243

Note: The **Waste Evaluation Application** must be mailed separately to the proper EAC Solid Waste Field Office in the region of your proposed disposal/processing facility. The **Waste Evaluation Fee Worksheet and attached fee** is mailed to the Division of Fiscal Services.